



August 17, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Disposition of Surplus Property Assets

Item Description

This item requests Board approval to dispose of property assets designated as surplus.

Overview and Background

The College has the responsibility to periodically dispose of accumulated surplus property assets which are obsolete and serve no useful function or their continued use is not economically feasible. These assets may include IT equipment, furniture and vehicles, but not facilities or land.

Florida Statutes (section 274.05) allows a government unit discretion to classify as surplus any of the property assets that meet the description listed above. The College has deemed the items on the following list as surplus in accordance with this statute.

Florida Statutes (section 274.06) allows property assets to be disposed of in the most efficient and cost-effective manner as determined by the government unit. The College may offer these items for sale according to the provisions of the statute, or the items may be donated or destroyed if they are without value.

Funding/ Financial Implications

There are no funding or financial implications.

Past Actions by the Board

During previous years, the Board has authorized the College to dispose of surplus property items in accordance with the procedures defined in Florida Statutes.

Recommended Action

Authorize the College to dispose of the items listed.

Asset Tag	Description	Acquired Date	Purchase Amount	Depreciated Value
8572	EZ Go Cart Workhorse	7/1/2000	\$5,821.65	\$0.00
8584	Presenter System Visual Samsung	7/1/2001	\$15,026.31	\$0.00
9367	Sony Dvcam Studio Recorder	7/1/2002	\$5,924.25	\$0.00
9567	Digital Switcher	7/1/2002	\$24,924.00	\$0.00
9574	Head, Dual 100/150 Ball Base GR	7/1/2002	\$5,600.00	\$0.00
9575	Head, Dual 100/150 Ball Base GR	7/1/2002	\$5,600.00	\$0.00
9601	JVC Studio Pkg with rear camera	7/1/2002	\$13,400.00	\$0.00
9609	Tripod System with head and skid	7/1/2002	\$7,683.33	\$0.00
11366	Omniprint (Forensic Print)	7/1/2003	\$9,000.00	\$0.00