



June 15, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoice submitted for the month of May 2020.

Overview and Background

The College is now under contract with five architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the five firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$0.00
BKJ, Inc. Architecture - \$0.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$5,000.00
Fitzgerald Collaborative Group, LLC - \$0.00

Past Actions by the Board

The Board last authorized architect invoices at the April 20, 2020 meeting.

Funding/ Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 18/19. Funds for the Master Plans were available in the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.



Destin
Tallahassee
Pensacola
Panama City

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 20031_0520
Date 05/26/2020

Project 20031 TCC CASTALDI ANALYSIS AND
REPORT - BLDG #17 49

PO #010829

Professional Architectural Services including:

- *Interview with the Director of Facilities
- *Site visit with photographs to document condition
- *Preparation of an existing condition report
- *Completion of the OEF for RCC_BRR, "Room Condition Change Building Replacement/ RAZE" document
- *Preparation of Castaldi formula document
- *Preparation of Castaldi Age of Building calculations

Description	Contract Amount	Prior Billed	Percent Complete	Remaining	Current Billed
Stipulated Lump Sum for Professional Architectural Services	5,000.00	0.00	100.00	0.00	5,000.00
Total	5,000.00	0.00	100.00	0.00	5,000.00

Invoice total 5,000.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
20031_0520	05/26/2020	5,000.00	5,000.00				
	Total	5,000.00	5,000.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.