

Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
Virtual Meeting details are available at
<https://www.tcc.fl.edu/bot-meeting/2020/may/>
May 18, 2020
Business Meeting – 2:30 PM

The May 2020 District Board of Trustees virtual meeting was called to order by Chair Lamb at approximately 2:30 p.m.

Members Present: Chair Lamb, Trustees Callaway, Grant, Kilpatrick, Messersmith, Moore and Pople
Absent: None **Via phone:** Not Applicable

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Barbara Wills, Lei Wang, Joe Hurd, William Spiers, Scott Balog, Kimberly Moore, Freddy Menendez, Terrisa Anderson, Al Moran, Selina Starling, Mahmoud Abdelhadi, Nyla Davis, Renae Tolson, Henry Coles, Tina Workman, Sharisse Turner, Brittany Barnett, Ha Hoang, Gregory Gibson, Jessica Griffin, Calandra Stringer, Rachel Laudadio, George Santora, Charles Hash, Bobby Jones, Josh Willoughby, EE Eunice, Anthony Jones, Bob Ballard, Alice Maxwell, Stephanie Solomon, Gregory Williams, Andrew Atterbury, Mike Robeck, Bret Ingerman, Gerald Jones, Byron Dobson, Madeline Pumariega, Sheri Rowland, Heather Mitchell, Jacque Parramore, Craig Knox, Tracy Woodard, Gary Smiekle, Kalynda Holton, Brandie DelRossi, Ayanna Young and Amy Bradbury

COMMENTS

- i. Board Chair Lamb asked everyone to stand for a moment of silence.
- ii. Board Members – Trustee Moore complimented the college on stepping up during these extraordinary circumstances.
- iii. President Murdaugh shared the leadership of the college has done a remarkable job and are having conversations about the future of the college. He indicated last week, after many months of work, we went live with Workday Student and there is currently a task force to help us transition to a different and better college.

APPROVAL OF MINUTES

- 1. April 2020 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Moore **SECOND:** Trustee Grant
Motion passed unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approval of Consent Agenda

- 2. Attorney Invoice – March
Authorize payment of invoices as presented.
- 3. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.

4. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
5. Human Resources Report
Approve the report as presented.

MOTION: Trustee Messersmith **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

TCC Foundation

6. TCC Foundation Update
None required. Report provided for information only.

Administrative Services

7. 2019-200 Equity Report Update
Trustee Callaway inquired about the middle and high school programs, with VP Rowland indicating there will be Take Stock in Children and Talent Search. Provost Pumariega shared we are using a targeted program with the high schools.

Trustee Kilpatrick inquired about the lower AA achievement and the significantly higher certificate achievement for black students, with Provost Pumariega sharing this is a result of the pathways projects.

Approve the 2019-2020 Equity Report as presented

MOTION: Trustee Moore **SECOND:** Trustee Callaway
Motion passed unanimously.

8. Construction Status Report
Presented as an information item only.
9. Fund Analysis - April
For information only, no Board action required.

Trustee Pople asked if we expect to finish with expenses lower than expected this year, with President Murdaugh stating due to changes implemented as a result of COVID-19 we do expect to end the year with our budgeted revenues significantly outperforming our expenses.

Information Technology

10. Information Technology Plan for 2020-2021
Responding to a question from Trustee Pople, VP Ingerman explained the acronyms used in his report and stated most of the work has been done over the past few years – but the most remarkable technology change in the past three (3) months has been the willingness and acceptance of all to use these new technologies with little to no training and no prior notice.

Trustee Messersmith inquired about recent equipment needs, with VP Ingerman saying we look for long-term needs and it may be worthwhile to get devices that allow people to be nomadic and work wherever needed.

Approve the Information Technology Plan for FY 2020-21.

MOTION: Trustee Pople **SECOND:** Trustee Grant
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

President Murdaugh indicated the impact to the state due to COVID-19 is immense and the Governor has not yet signed the approved budget. He said although we have heard the state reserves are huge and there are non-recurring CARES Act funds, we speculate the Governor will veto more things than in the past and the legislature will come back in special session to reduce the budget. He stated since we do not know yet what the new budget will look like, he asked VP Wills to present a budget with a ten percent (10%) reduction in revenue – although the way things are going, it could change.

VP Wills provided historical data on enrollment, revenue, tuition, and cost of enrollment as percent of total operating budget. She shared state appropriation is slightly increased, although some of it is restricted to specific programs.

She showed a breakdown of how our budget is used, sharing there is very limited room for change without impacting our personnel and programs. She indicated employee health insurance continues to escalate and we are looking at some cost sharing options this year, including those on individual plans. She shared Florida Retirement System contributions are also increasing in the next year.

VP Wills stated we did not receive any PECO funds this year, although we will still get some funds from the TCC Foundation for classroom renovations. She shared we will continue the preventative maintenance and refresh programs. She indicated the State has changed their allocation formula for the Capital Improvement Plan and have asked us to submit our top two (2) priorities for consideration.

She shared projected college revenue for FY 2021, indicating we are anticipating this number may go down by ten percent (10%). She said to make those reductions, we will reduce travel and OPS budgets, hold or eliminate vacant positions, consolidate positions, etc. She stated we will continue the implementation of Workday Student, classroom renovations, to provide assistance for student remote learning, provide a safe working environment, retain people, support remote working, etc.

She provided an overview of the CARES Act, with Trustee Callaway inquiring if we are reaching all students with need for the basics of life. President Murdaugh shared only US citizens can receive CARES Act funds, with VP Mitchell providing additional funding for things not covered under the CARES Act. He shared Provost Pumariega is leading a task force of faculty, students, staff, administrators and external stakeholders to look at what the future may look like when we return.

Trustee Pople inquired about the grants, specifically those related to advertising for sporting programs. President Murdaugh said we act only as a fiscal agent for these, with no other input.

PRESIDENT'S REPORT

President Murdaugh had no further comments.

NEXT MEETING DATE

June 15, 2020

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 3:45 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on June 15, 2020.

Eugene Lamb, Jr.
Chair

Jim Murdaugh, Ph.D.
President