



March 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Annual SREF Fire, Sanitation and Casualty Inspection

Item Description

This item requests approval of the annual SREF Fire, Sanitation and Casualty Inspection reports.

Overview and Background

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform annual safety inspections for all TCC sites and facilities. During the current FY 2022/23 the following deficiencies were noted for each site.

Main Campus had 14 minor deficiencies in the Fire and Life Safety category and four deficiencies in the Casualty section. All deficiencies have been resolved.

Florida Public Safety Institute had three minor deficiencies noted in the Fire section and one deficiency in the Casualty section. All deficiencies have been resolved.

TCC Satellites had four minor Fire and Life Safety deficiencies, two at the Ghazvini Center for Healthcare Education and two at the Center for Innovation, which all have been resolved.

Funding/ Financial Implications

All costs incurred to correct deficiencies are funded from the Facilities operating budget and Capital Improvement fees as needed.

Past Actions by the Board

The District Board of Trustees last approved the annual SREF report at the January 18, 2022 meeting.

Recommended Action

Approve the annual SREF Fire, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023**

College Facility: Tallahassee Community College FIRE DISTRICT: Tallahassee
SCHOOL / FACILITY: Main Campus & Off Site Facilities
ADDRESS: 444 Appleyard Drive, Tallahassee, FL 32304

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 18

 FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

October 18, 2022
 INSPECTION DATE

 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER

 SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 10/24/2022
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Tallahassee Community College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

 FACILITY ADMINISTRATOR NAME PRINTED

 FACILITY ADMINISTRATOR SIGNATURE

 FACILITY ADMINISTRATOR TITLE

 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
	JB	01 Building: No deficiencies noted						1
	JB	02 Building: No deficiencies noted						2
FFPC 1, 4.5.8.1	JB	03 Building: FACP in trouble x2				WAITESST	2-17-23	3
	JB	04-Building: No deficiencies noted						4
FFPC 1, 4.5.8.1	JB	05-Mezzanine: Smoke duct detector not installed			0	WAITESST	2-17-23	5
	JB	06 Building: No deficiencies noted						6
FFPC 1, 4.5.8.1	JB	08 Building: FACP in trouble x 1			0	WAITESST	10-25-22	7
	JB	09 Building: No deficiencies noted						8
FFPC 1, 4.5.8.1	JB	11-Building: FACP in trouble x2			0	WAITESST	11-28-22	9
FFPC 1, 4.5.8.1	JB	11-Mezzanine: Smoke duct detector not installed			0	WAITESST	10-24-22	10
NFPA 80, 20.9.1	JB	12-Stage: Stage rigging inspection required - ANSI E1.47			0	SUTTONJ	02-01-23	11
FFPC 1, 4.5.8.1	JB	15-Gym: Magnetic door hardware broken - south gym			0	HOLLEMAC	10-24-22	12
FFPC 1, 4.5.8.1	JB	15-182: Double exit door leaf not opening - check access system			0	HOLLEMAC	01-24-23	13
FFPC 1, 4.5.8.1	JB	15-Gym: FACP in trouble x2			0	WAITESST	10-24-22	14
FFPC 1, 14.3.3	JB	15 Building: Storage in exit corridor - near offices - display cabinets, etc - remove all			0	CHARLES.MOORE	10-27-22	15
	JB	16 Building: No deficiencies noted						16
FFPC 1, 4.5.8.1	JB	17 Building: FACP in trouble x1			0	WAITESST	10-24-22	17
	JB	18 Building: No deficiencies noted						18
	JB	19 Building: No deficiencies noted						19
	JB	20 Building: No deficiencies noted						20
	JB	21 Building: No deficiencies noted						21
	JB	22 Building: No deficiencies noted - leased						22
	JB	23 Building: No deficiencies noted						23
FFPC 1, 14.5.2.3	JB	27-194: Exit door with lockset - required exit - remove close function - suggest egress evaluation			0	HOLLEMAC	10-22-22	24
FFPC 1, 4.5.8.1	JB	27-234: Rated double doors missing upper hardware - doors must latch closed			0	HOLLEMAC	10-24-22	25
FFPC 1, 4.5.8.1	JB	27-288: Stairwell door not closing - 2nd floor			0	HOLLEMAC	11-02-22	26
	JB	28 Building: No deficiencies noted						27
FFPC 1, 4.5.8.1	JB	30-172: Rated door not latching - 2nd floor southwest stair door not latching			0	HOLLEMAC	10-24-22	28
FFPC 1, 14.5.1.1	JB	31 Building: Leased storage bay without egress walk door - roll up doors only - temporary metal stairs only egress/access			0	WAITESST	01-24-23	29
	JB	32 Building: No deficiencies noted						30

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	JB	33-Building: No deficiencies noted				31
	JB	34-Building: No deficiencies noted				32
	JB	35-Building: No deficiencies noted				33
	JB	36-Building: No deficiencies noted				34
	JB	37 Building: No deficiencies noted				35
	JB	38-Building: No deficiencies noted				36
	JB	39-Building: No deficiencies noted				37
	JB	41-Building: No deficiencies noted				38
	JB	42 Building: No deficiencies noted				39
	JB	43 Building: No deficiencies noted - leased				40
	JB	44-Building: No deficiencies noted - storage				41
	JB	45-Building: No deficiencies noted - leased				42
	JB	46-Building: No deficiencies noted - leased				43
	JB	47-Building: No deficiencies noted - leased				44
	JB	48-Building: No deficiencies noted				45
	JB	49-Building: Demo complete - empty lot				46
	JB	50-Building: No deficiencies noted				47
	JB	52-Building: No deficiencies noted - leased				48
	JB	53-Building: No deficiencies noted - leased				49
FFPC 1, 4.5.8.1	JB	54-Building: Fire alarm magnetic holders not working	0	HOLLEMAC	11-04-22	50
FFPC 1, 14.3.3	JB	54-Storage: Storage in stair - remove all materials from 2nd floor exit - carpet and materials	0	BURKEJ	10-28-22	51
	JB	54-Storage: Cardboard boxes stored very high - boxes leaning into exit pathway - POSS products	0	POSS	10-24-22	52
	JB	55-Building: No deficiencies noted - paint / welding				53
	JB	56-Building: No deficiencies noted - storage				54
	JB	57-Building: No deficiencies noted				55
	JB	58-Building: No deficiencies noted - potting shop				56
NFPA 25, 5.1	JB	General: All fire sprinkler risers have annual inspections - quarterly inspections required - no quarterly tags in place	0	X	X	57
		Note: Rated doors should be checked campus wide for function and ensure all hardware in place / good repair		X	X	58
						59
						60

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023**

College Facility: Tallahassee Community College FIRE DISTRICT: Various
SCHOOL / FACILITY: Satellite Facilities and Leased Facilities
ADDRESS: 444 Appleyard Drive, Tallahassee, FL 32304

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 4

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED

October 18, 2022
INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 10/24/2022
COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
FIRE INSPECTOR CERTIFICATION NUMBER

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Tallahassee Community College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

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FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023**

College Facility: Tallahassee Community College FIRE DISTRICT: Gadsden County
SCHOOL / FACILITY: TCC Florida Public Safety Institute
ADDRESS: Hwy 90, Quincy, FL 32333

OF SERIOUS FIRE SAFETY VIOLATIONS 0
 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 3

 FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
 SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED

October 19, 2022
 INSPECTION DATE

 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER

 SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 10/24/2022 133209
 COMM COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

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 FACILITY ADMINISTRATOR SIGNATURE

 FACILITY ADMINISTRATOR TITLE

 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - Pat Thomas Law Enforcement Academy			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
		Bldg.1 Def. Tactics						1
	JB	North Hall: No deficiencies noted						2
								3
		Bldg. 2 Range Bldg.						4
	JB	No deficiencies noted						5
								6
		Bldg. 3 Classroom Bldg.						7
	JB	No deficiencies noted						8
								9
		Bldg. 4 Administration						10
FFPC 1, 4.5.8.1	JB	Elevator: No communications - car alarm and no voice working at time of inspection			0	THOMAS.BEVIS	10-27-22	11
								12
		Bldg. 5 Portable						13
	JB	No deficiencies noted						14
								15
		Bldg. 8 Cafeteria						16
FFPC 1, 4.5.8.1	JB	Lobby: FACP in trouble x1			0	EASTMANG	2-1-23	17
	JB	Kitchen: Check ventilation on hood #1 - low flow observed at time of inspection				EASTMANG	2-1-23	18
								19
		Bldg. 9 Dorm Annex						20
	JB	No deficiencies noted						21
								22
		Bldg. 10 South Dorm						23
	JB	No deficiencies noted						24
								25
		Bldg. 11 North Dorm						26
	JB	No deficiencies noted						27
								28
		Bldg. 12 Ammo Mechanical Storage						29
	JB	No deficiencies noted						30