

**Minutes**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Center for Innovation**  
**300 West Pensacola Street**  
**Tallahassee, FL 32301**  
**Monday, April 17, 2023**  
**Business Meeting and Workshop – 2:30 PM**

On April 17, 2023, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Eugene Lamb at 2:30 p.m.

**Members Present:** Chair Eugene Lamb, Vice Chair Jonathan Kilpatrick, Trustees Frank Messersmith, Karen Moore, and Charlie Ward.

**Absent:** Monte Stevens

**Others Present:** President Jim Murdaugh, Candice Grause, Bobby Jones, Barbara Wills, Donmetrie Clark, Glenn Alston, Gerald Jones, Nyla Davis, Logan Lane, Angela Long, Kim Moore, Lei Wang, Bret Ingerman, Trevoris McDaniel, Bob Ballard, Heather Mitchell, Calandra Stringer, Craig Knox, Kalynda Holton, Sheri Rowland, Amanda Clements, Dustin Frost, Reid Seybold, Brit Godwin, Grace Toole Duncan, Anatheia Linn, Alejandro Valdivia, Patti Townsend, Jessica Chapman, and Steve Outlaw.

**CALL TO ORDER**

Chair Lamb asked everyone to stand for a moment of silence and the Pledge of Allegiance.

**COMMENTS**

- i. Board Chair Lamb enjoyed the Legislative summit.
- ii. Board Members: Trustee Frank Messersmith offered congratulations to Tallahassee Community College on the American Association of Community College Student Success Award. Vice Chair Jon Kilpatrick thanked the College for the Low Country Boil event. Trustee Karen Moore mentioned “I Am Women” conference was fantastic; with women from the community and an ESPN speaker. Trustee Charlie Ward attended the Student Union dedication and the Legislative Summit. He thanked Chuck Moore for including him on the search committee for a new head basketball coach.
- iii. President Jim Murdaugh asked Dr. Angela Long to give a brief overview of how we won the 2023 AACC Student Success Award. Dr. Long thanked the President, Dr. Wang, and the Executive Team for all their help in support of this award application. Dr. Murdaugh mentioned the many events that took place during the past week. National Association of Community Colleges Entrepreneurship president Rebecca Corbin and guests toured Wakulla Environmental Institute.

We had a visit from the U.S. Health and Human Services Assistant Secretary, Cheryl Campbell. She was here to visit Florida Agricultural and Mechanical University, Florida State University, and Tallahassee Community College to identify talent and create a pipeline. We left the meeting with an agreement we would have a Memorandum of Understanding. Men's basketball made it to the last game in the National Junior College Athletic Association National Tournament and narrowly lost 94-89.

## **APPROVAL OF MINUTES**

1. March 2023 Minutes  
Approve minutes as presented.  
**MOTION:** Trustee Moore      **SECOND:** Trustee Ward  
Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

VP Candice Grause shared the print and online items coverage; Men's Basketball tournament run, TCC Police Department and our emergency response preparedness; feature on the new documentary "Unfiltered" included our WEI crew and Oyster Aquaculture program; Coach Townsend stepping down from the softball program; outstanding review of theater TCC's "Head over Heels" production; announcement by New College of Florida that we have joined their New College of Florida Transform program; approval by the State Board of Education to add three new baccalaureate degrees; recognition from Florida Chamber for our national award from AACC in honor of our Student Success; plenty of broadcast coverage; anticipating coverage of the Phi Theta Kappa "Shirley B. Gordon Award of Distinction", the president was nominated by the students; countdown to commencement; Healthcare Professions Pinning ceremony.

## **UNFINISHED BUSINESS**

None

## **PRESENTATIONS**

President Murdaugh asked VP Rowland for special recognition of Coach Patti Townsend. VP Rowland provided comments on the career and achievements of Coach Townsend. Coach Townsend's teams of 2015-2022 were recognized by the National Junior College Athletic Association for having a GPA of over 3.0. Coach Townsend spoke about the goals of moving her team members to be productive members of society and strong women.

Dr. Murdaugh requested VP Stringer to introduce the National Champion Brain Bowl Team and Coach Bikowitz, who was named Coach of the Year by the Coalition of Florida Brain Bowl Coaches. VP Stringer commented that this is the first time in TCC history that we have won a National Championship in a Brain Bowl competition. She asked the team to introduce themselves.

## **NEW BUSINESS**

2. Review of the Tallahassee Community College Mission Statement  
Approve the mission statement as presented.  
**MOTION:** Vice Chair Kilpatrick      **SECOND:** Trustee Moore  
Motion passed unanimously.

### ***Approval of Consent Agenda***

The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

3. Attorney Invoice – Bryant Miller Olive (February 2023)  
Authorize payment of invoices as presented.
4. Sponsored Programs – Provider April 2023  
Authorize funding for the awards and contracts as presented.
5. Human Resource Report  
Approve the report as presented.  
Motion to Approve Consent Agenda  
**MOTION:** Trustee Messersmith      **SECOND:** Trustee Ward  
Motion passed unanimously.

### ***TCC Foundation***

6. TCC Foundation Update  
Presented as an information item only.

### ***Academic Affairs***

7. Career Pathway Agreements with Leon, Gadsden, and Wakulla County School Districts and Florida State University School  
Approve the proposed curriculum changes.  
**MOTION:** Trustee Moore      **SECOND:** Trustee Messersmith  
Motion passed unanimously.

8. Charter School Application Evaluation and Recommendation  
Approve the Tallahassee Collegiate Academy charter school application.  
**MOTION:** Vice Chair Kilpatrick      **SECOND:** Trustee Ward  
Trustee Moore recused herself from voting and provided a signed Form 8A Memorandum of Voting Conflict for State Officers.  
Motion passed by Chair Lamb, Vice Chair Kilpatrick, Trustees Ward, and Messersmith.

### ***Administrative Services***

9. Fund Analysis - March 2023  
Presented as an information item only.
10. Construction Status Report  
Presented as an information item only.
11. Architect Invoices  
Authorize payment of architectural invoices as presented.  
**MOTION:** Trustee Moore      **SECOND:** Trustee Ward  
Motion passed unanimously.
12. Certificate of Final Inspection – Ghazvini Center for Healthcare Education Nursing Simulation Lab Renovations  
Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to contractor, Allstate Construction, Inc., for the TCC Ghazvini Center for Healthcare Education Nursing Simulation Lab Renovations Project.  
**MOTION:** Vice Chair Kilpatrick      **SECOND:** Trustee Moore  
Motion passed unanimously.
13. Certificate of Final Inspection – Student Union 1st Floor Renovations  
Approve the attached Certificate of Final Inspection, Office of Educational Facilities Form 209, authorizing final payment to contractor, Mad Dog Construction, for the TCC Student Union 1st Floor Renovations Project.  
**MOTION:** Trustee Moore      **SECOND:** Trustee Ward  
Motion passed unanimously.
14. Certificate of Final Inspection – TCC Center for Innovation (CFI) 2nd Floor Renovations  
Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to contractor, Childers Construction Co., for the TCC Center for Innovation (CFI) 2nd Floor Renovations Project.  
**MOTION:** Trustee Moore      **SECOND:** Vice Chair Kilpatrick  
Motion passed unanimously.

### ***Information Technology***

15. Information Technology Plan for 2023-24  
Approve the Information Technology Plan for FY 2023-24.  
**MOTION:** Trustee Moore                      **SECOND:** Trustee Ward  
Motion passed unanimously.

### **PUBLIC COMMENT**

None

### **WORKSHOP**

VP Candice Grause provided the Legislative update.

<https://www.tcc.fl.edu/media/divisions/board-of-trustees-documents/2023/april/Board-Workshop---April-2023.pdf>

### **PRESIDENT'S REPORT**

Commencement May 4, 7:00 p.m.

Cord Ceremony for Veterans May 3, 9:00 a.m.

HCP Pinning Ceremony, May 3, 6:00 p.m.

### **NEXT MEETING DATE**

**May 15, 2023**

Location: **Wakulla Environmental Institute**

### **ADJOURNMENT**

Chair Lamb called for adjournment at 3:46 p.m.

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**Eugene Lamb Jr.**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**