

## Region III Training Advisory Council Meeting

Wednesday, May 22, 2024

3:30 p.m.

### MINUTES

The Region III Training Advisory Council meeting was held on Wednesday, May 22, 2024, at the Florida Public Safety Institute in the Conference Center and via Microsoft Teams.

Chairman, Chief Carlos Hill called the meeting to order at 3:30 PM.

Logan Lane, FPSI Continuing Education, conducted a roll call, and a quorum was present.

The following members were present:

Voting Member Agency	Member Name	Present (Yes/No)
Florida Public Safety Institute	Director Logan Lane	Yes
Florida Public Safety Institute (alternate)	Director Glenn Alston	No
Florida State University Police Department	Sgt. Jason Harris	Yes
Florida State University Police Department (alternate)	Sgt. Tyler Varner	Yes
Franklin County Sheriff's Office	Deputy Al London	Yes
Gadsden County Sheriff's Office (alternate)	Colonel Bobby Collins	Yes
Gadsden County Sheriff's Office	Sheriff Morris Young	No
Gadsden County Sheriff's Office-Corrections	Lt. Anthony Boyland	Yes
Leon County Sheriff's Office	Lt. Jason Glover	No
Leon County Sheriff's Office (alternate)	Sgt. Stephen Simmons	Yes
Leon County Sheriff's Office-Corrections	Sgt. Sarena White, Vice-Chair	Yes
Leon County Sheriff's Office-Corrections (alternate)	Cpt. Andrea Blalock	No
Quincy Police Department	Chief Carlos Hill, Chair	Yes
Quincy Police Department (alternate)	Ast. Chief Glendon Robinson	Yes
Tallahassee Police Department	Sgt. Donald Glunt	Yes
Tallahassee Police Department (alternate)	Vacant	--
TCC Police Department	Chief Sean McGovern	Yes
TCC Police Department (alternate)	Sgt. Tiffany Echoles	No
Wakulla County Sheriff's Office-Corrections	Lt. Scott Rojas	Yes

Guests present were:

Tawana Carter

Mike Fraser

Janet Hartman

Rashaud Haywood

Sheriff Donald Edenfield

Florida Public Safety Institute

Florida Public Safety Institute

Florida Public Safety Institute

Florida Public Safety Institute

Jackson County Sheriff's Office

### OLD BUSINESS:

Members were allowed to review the February 2024 meeting minutes.

***Motion: A motion to accept the minutes was made by Deputy London and seconded by Sgt. Glunt. The minutes of the February 2024 meetings were approved.***

## **NEW BUSINESS**

### **Agency Representation**

- Chief Sean McGovern and Sgt. Tiffany Echoles (alternate) will serve as the representatives for the TCC Police Department.
- Assistant Chief Glendon Robinson will serve as the Alternate for the Quincy Police Department.
- Sgt. Tyler Varner and Sgt. Jason Harris (alternate) will serve as the representatives for the FSU Police Department.

### **Budget Update**

Fiscal Agent Tawana Carter provided an update on the current budget position as of February 19, 2024. All council members were provided with a copy of the budget position and allowed to review and discuss it. The current budget has a favorable balance and is projected to exhaust all funds by June 30, 2024.

### **Commission Updates**

Executive Director Hartman presented the updates from the CJSTC commission meeting on May 13-17, 2024.

- HB151-Retirement: The break in service remains at six months for officers retiring with FRS who are required to sit out for one month for instructional staff. CJSTC is actively asking for a legal opinion from FRS.
- HB801-Alzheimer's Disease and Related Dementia Training: Directs FDLE to coordinate with Dept. of Elderly Affairs and create a non-mandatory class.
- SB1224-Protection of Children and Victims of Crimes: FDLE is creating a statewide lethality assessment form for offender-victim relationships of domestic violence crimes. Online, mandatory training should go live by October 1, 2026.
- HB1473-School Safety: Establishes reporting requirements for school guardian programs and school guardians.
- The Alcohol Testing Program will be moved to the Labs Division of FDLE. Intoxilizer 9000 rollouts are scheduled for mid-2025.
- Firearms Update Course: Only 68% of certified instructors have completed the update. FPSI has held numerous Update courses and worked with FDLE to create a Q&A instructional video at the Instructor Conference in May.
- When taking the state exam and prompted with the "Non-disclosure agreement reminder," a response of "decline" will lock the student out for 24 hours.
- All training centers are up for recertification in 2025. Between June 3 and July 31, agencies will receive a survey.
- The Consolidated Dispatch Rule made it to the rule packet and is expected to pass during the August meeting.

### **Academy Updates**

- There are no updates at this time from Director Hartman.

### Course Updates

- New courses were presented to the council for consideration. See below:

Instructor/Vendor	Course	Length of Class	Online/In-person	Cost	Agencies
FPSI	Entire CJSTC course listing	Various	In-person	Various	See below
RAD Training	Tactical Operations 1	24	In-person	7000	See below
Various	AR-15 Armorer	16-24	In-person	Various	See below
Glock	Glock Armorer	8	In-person	8250	See below
Blue Shield Tactical	De-escalation Instructor	24	In-person	8250	See below

***Motion: A motion to accept all the above courses was made by Deputy London and seconded by Sgt. Glunt. The above courses were approved for Fiscal Year 2024-2025.***

### Agency Updates:

LCSO/Corrections – None.

GCSO/Corrections – None.

TCC PD – None.

Wakulla/Corrections – None.

FSU PD – None.

Quincy PD – None.

Franklin County – None.

FPSI – None.

Tallahassee PD – None.

### Next Region 3 Training Advisory Council Meeting:

The next Region 3 Training Advisory Council meeting is scheduled for August 21, 2024, at 3:30 p.m., at the FPSI Conference Center Building.

***A motion to adjourn was made by Deputy London and seconded by Director Lane.***

**The meeting was adjourned at 4:20 p.m.**



# Tactical Operations 1

“Mindset for Survival”



Visit: [www.RadTrainingInc.com](http://www.RadTrainingInc.com)

**Course Content:** This three day course is for law enforcement officers assigned to a narcotics or tactical unit whose responsibilities include executing search warrants, buy busts, vehicle take downs and covering agents during undercover operations. This is a hands-on training course with minimal classroom and maximum realistic scenario training. The following topics are covered during this training course:

- Operational planning - tactics for a safe operation
- Members' roles and responsibilities
- Dynamic and slow deliberate clearing techniques
- When to enter and when to hold - facts vs. trends
- Breaching techniques
- Team movement
- Vehicle takedowns
- Agent rescues – planning for the “Rip”
- Individual first aid kit (IFAK)
- Less lethal and deadly force decision making utilizing scenario-based training

**Who should attend:** Law enforcement officers assigned to a narcotics, vice or tactical investigative unit or a patrol unit where the member's primary role is to investigate and apprehend narcotics violators or related offenders.



## **Tactical Operations 1 Course - 3 Days - 24 hours**

This training course is designed for law enforcement officers who are assigned to a unit where their responsibilities include tactical operations involving the execution of search warrants, vehicle take downs during any type of undercover investigation. Areas covered include: Operational planning, execution of search warrants, including breaching, vehicle takedowns and agent rescues. There are many dangers involved with undercover/covert type operations. Law enforcement officers need realistic training in addition to the standard classroom presentations. This program covers both and gives the student what they need to be mentally and physically prepared for the realities of dynamic arrests, search warrants and vehicle take downs.

### **Course Objectives:**

- Students will learn and practice the planning, briefing and execution of search warrants and other type of undercover arrests
- Students will learn and practice how to deploy and utilize breaching tools for tactical operations
- Students will learn and practice tactics involved with dynamic structure search warrant entries
- Students will learn and practice tactics involved with slow and deliberate structure clearing techniques
- Students will clearly understand the responsibilities of each member during search warrant entries
- Students will learn and practice vehicle takedowns for undercover and other covert type operations
- Students will learn and practice planning and executing agent rescues
- Students will learn and understand the proper equipment involved with covering an undercover agent during an operation
- Students will clearly understand each member's responsibility during a successful undercover meet as well as a rip/robbery
- Students will learn and have a clear understanding of proper rescue techniques and medical supplies needed for immediate trauma care

# Day 1

## A. Opening/Introduction (Classroom) - .5 hour

- Instructor and course introduction
- Administrative paperwork (waiver/release)
- House rules

## B. Responsibilities and Tactics for Search Warrant Operations (Classroom) - 1 hour

- Intelligence gathering
- Importance of a plan
- Briefing a tactical operation
- Assignments
- Member responsibilities
- Equipment
- Rehearsals
- Execution
- Debrief
- Breaching

## C. First Set of Rotations – Practical - 2.5 hours (1.25- hour at each station)

### **Safety check of students**

#### 1. Loading, stacking and breaching (Rotation one)

- Loading the van
- Approaching structure
- Stacking at the entry point
- Alternate entry
- Perimeter drill
- Breakout team responsibilities
- Breaching

- a. Inswing
  - Ram
  - Sledge hammer
- b. Outswing
  - Halligan tool
  - Sledgehammer or ram

## **2. Shield work (Rotation two)**

- Care and maintenance
- Stance and movement
- Cover contact with and without shield
- Proper carry techniques
- Moving and shooting with shield
- Malfunction clearing with shield

## **D. Introduction to Tactics (classroom) – 1.0 hour**

### **1. General Tactics**

- Dynamics of the primary entry point
- Stacking inside structure
- The tap up
- Crowding your position or subjects
- Buttonhook & crisscross
- Angle of incidence
- First threat
- Tracking theory
- Flowing
- Danger areas
- Clearing individual rooms with 2 members
- Clearing structure with 8 or more members

**E. Second Rotation – Practical 3.0 hours (1.5 hour at each station)**

Marker cartridge shoot house needed and secluded parking lot with access to exterior of a structure

Safety check of students

1. Dynamic entry tactics
2. Slow and deliberate entry tactics

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## Day 2

**A. Vehicle Take Downs (Classroom) – 1.0 hour**

**B. Vehicle Take Downs - Practical Scenario Training – 3.0 hours (1.5 hour at each rotation)**

Secluded parking lot for marker cartridge training needed, 4 vehicles and 1 van or SUV

Safety check of students

- Vehicle extractions
- Point shield technique
- Stationary modified technique
  - (a) Team split
  - (b) Team same side

**C. Entry drills – Practical – 1.0 hour**

- Two- member decision making room entry drills



**D. Search Warrant Practical – 3.0 hours (1.5 hours at each station)**

**Marker cartridge shoot house needed**

- Dynamic entry scenarios
  - Slow and deliberate entry scenarios
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**Day 3**

**A. Trauma care and carries (classroom and practical) – 1.5 hour**

**Secluded area lot for practical carries**

**Safety check of students**

- Blood control /Tourniquets
- Direct Pressure /dressings
- Chest cavity wounds / Vaseline occlusive
- Rescue carries

**B. Agent Rescue Operations – (Power Point Presentation) 1.0 hour**

**1. Responsibilities**

- Undercover
- Cover detectives
- Confidential informant

**2. Equipment**

- Cover vehicles
- Breaching tools
- Tactical gear/clothing

**3. Methods of operational planning**

- Vehicle
- Structure

**C. Practical Agent Rescue Training (Scenarios) – 3.0 hours  
(1.5 hours at each station)**

Marker cartridge shoot house needed, 2 training vehicles and 1 van

Safety check of students

**D. Search Warrant Scenarios – 2.0 hours**

Marker cartridge shoot house needed, 2 training vehicles and 1 van

Safety check of students

**E. Closing Classroom needed - .5 hour**

1. Critiques and certificates



**P.O. Box 702  
Largo FL. 33779  
727 422-0293**

## Quote

<b>To:</b> Michael Fraser	<b>Agency:</b> Florida Public Safety Institute
<b>From:</b> Raimondo DeCunto	<b>Date:</b> 05-02-2024
<b>Re:</b> Tactical Operations I	<b>Pages:</b> 1 of 1

### **Terms:**

Instruct 3-days (24-hours) Tactical Operations to certified law enforcement for up to 20 students. FPSI will provide the classroom for PowerPoint (video & audio), structures for entry scenario training, breach training door and up to 5 training vehicles for static training.

RAD Training Inc will provide 3 instructors for training, all handouts & pens for students, all scenario safety equipment for students, training handguns, arrest team van for training and all training tools and props to conduct the tactical training.

**Course Location:** FPSI – 75 College Dr., Havana, FL 32333

**Name of course:** Tactical Operations 1

**Total fee: \$7000.00**



## Quarterly Updates

### Criminal Justice Standards and Training



**Date:** April 22, 2024

**Committee:** Steering Committee

**Topic:** Training School Recertification

**Presented By:** Bureau Chief Glen Hopkins

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**Background:** All Commission-certified training schools are certified through June, 30, 2025. Pursuant to Rule 11B-21.002(5), Florida Administrative Code, all Commission-certified training schools shall submit a completed Criminal Justice School Certification, Re-certification, or Expansion of Certification Application form CJSTC-29 to Commission staff no later than January 1, 2025. Once Commission staff receives a completed CJSTC-29 from a school, a recertification team consisting of the assigned field representative and a person appointed by the chairman of the school's local advisory committee, will conduct a complete inspection of the school's facilities, staffing, and required policies. Once the inspections are complete, the recertification team will make a formal recommendation to the Commission regarding recertification. The schools' requests for recertification will be presented to the Commission at their quarterly meeting in May 2025.

**Current Status:** An email notice regarding submission of the CJSTC-29 form will be sent to all training schools on June 3, 2024. An email notice to each school's local advisory committee chairman requesting a person be assigned to complete the recertification team will also be sent.

**Decision Points:** A completed CJSTC-29 form may be submitted at any time but must be received by Commission staff no later than January 1, 2025.

**Action Requested:** In order to facilitate the recertification process, Commission staff is requesting that training center directors submit their completed CJSTC-29 form as soon as possible after June 3, 2024, to allow the maximum amount of time for the recertification team to complete the inspections and prepare the report for the Commission. Please address any questions to Training and Research Manager Terry Baker at [TerryBaker@fdle.state.fl.us](mailto:TerryBaker@fdle.state.fl.us) or (850) 410-8688.



## Quarterly Updates

### Criminal Justice Standards and Training



**Date:** April 22, 2024

**Committee:** Steering Committee

**Topic:** Training School Customer Survey

**Presented By:** Bureau Chief Glen Hopkins

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**Background:** Rule 11B-21.001(5), Florida Administrative Code, requires Commission staff to conduct a survey of criminal justice agencies serviced by the Commission-approved training schools to determine the level of satisfaction of the agencies in regard to meeting their training needs. The survey must be conducted twice during the five-year recertification period for the training schools.

**Current Status:** The survey will begin on June 3, 2024, and will run through July 31, 2024. An electronic survey tool will be used to allow the agencies to respond electronically. One week before the survey opens, Commission staff will send correspondence to each criminal justice agency head requesting a survey be completed for each training school that is used for their officer training and will provide the directions to access and complete the survey.

Once the survey is complete and the results compiled, the responses from each training school's customer agencies will be forwarded to the respective training schools for any follow-up with the agencies the training school director deems appropriate. The survey results, along with the results of the first survey conducted in 2021, will be provided to the Commission at their May 2025 quarterly meeting in conjunction with the request for training school recertification for July 1, 2025.

**Decision Points:** Prior to and during the survey, training school directors and their staff should encourage their customer agencies to respond to the survey and provide feedback to assist the training schools in evaluating and improving their service to their customer agencies.

**Action Requested:** None. This item is informational only. Please address any questions to Training and Research Manager Terry Baker at [TerryBaker@fdle.state.fl.us](mailto:TerryBaker@fdle.state.fl.us) or (850) 410-8688.



## Quarterly Updates

### Criminal Justice Standards and Training



**DATE:** April 22, 2024

**Committee:** Steering Committee

**Topic:** Update on SB 1224 and HB 0801

**Presented By:** Bureau Chief Ashley Pennington

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**Background:** Throughout the 2024 legislative session, Commission staff tracked SB 1224 and HB 0801 as bills that will require development of post-basic courses if approved.

**Current Status:** SB 1224 and HB 0801 passed both chambers and have been approved by the Governor. SB 1224 requires officers to administer a lethality assessment if the allegation of domestic violence is against an intimate partner regardless of whether an arrest is made. In order to comply with SB 1224, Commission staff will work with all agencies and partners identified in the bill to develop the policies, procedures, and training necessary for the implementation of a statewide evidence-based lethality assessment. The lethality assessment instrument and form must be adopted by the department by January 1, 2025. The form and training are both required to be online; therefore, an online post-basic course will be developed to provide officer training on how to perform a lethality assessment and complete the associated online form, and all current law enforcement officers must take this training by October 1, 2026. In order to capture all future law enforcement officers, the information will also be placed in the 2026 version of LE BRT and will be a requirement of all LE EOTs prior to certification.

HB 0801 requires the development of an online post-basic course on Alzheimer's disease and related forms of dementia in consultation with the Department of Elderly Affairs. While this is not mandatory training, completion of this training may count toward the 40-hour mandatory retraining requirement.

After each training has been developed and approved by the CJSTC, Commission staff will follow-up with technical memorandums that include locations of course placement and all associated requirements.

**Decision Points:** None.

**Action Requested:** No formal action is required. Please address any questions to Training and Research Manager Rob Bates at [RobertBates@fdle.state.fl.us](mailto:RobertBates@fdle.state.fl.us) or (850) 410-8672.



## Quarterly Updates

### Criminal Justice Standards and Training



**DATE:** April 22, 2024

**Committee:** Basic Recruit Committee

**Topic:** Correction BRT Rewrite update

**Presented By:** Bureau Chief Ashley Pennington

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**Background:** Commission staff revalidated the Corrections Job Task Analysis (JTA) at the end of 2023. In addition to the JTA revalidation, staff also worked with subject matter experts (SMEs) to develop the *Effective Communication and Decision-Making for Corrections Basic Recruit Training* report to address the soft skills necessary for success on the job. The report was adopted by the CJSTC on February 15, 2024.

**Current Status:** Staff held workshops with SMEs from January to April 2024 to develop content for the textbook and instructor guides. In addition to the duties and skills identified in the JTA and the *Effective Communication and Decision-Making for Corrections Basic Recruit Training* report, staff has also incorporated content on officer mental health, wellness, and suicide prevention throughout the curriculum at the request of the Training Center Directors Association.

Staff will review the curricula with the Corrections Advisory Committee in May to ensure that the content is aligned with the JTA and provides a solid foundation for first-year officers statewide. The advisory committee will determine program hours after reviewing the content. At this time, overall program hours are not expected to change, but there will be a shift in the individual course hours.

Following the advisory committee meeting, staff will work with the Florida Department of Education to update the frameworks for any Career and Technical Education programs that are affected by the rewrite. Staff will provide an update on the hours, proposed framework changes, and curriculum organization at the upcoming CJSTC meeting in August.

The revised curriculum will be presented to the CJSTC for review and adoption at the November 2024 CJSTC Meeting and will go live July 1, 2025.

**Decision Points:** None.

**Action Requested:** No formal action is required. Please address any questions to Training and Research Manager Garrett Riggs at [GarrettRiggs@fdle.state.fl.us](mailto:GarrettRiggs@fdle.state.fl.us) or (850) 410-8648.



## Quarterly Updates

### Criminal Justice Standards and Training



**DATE:** April 22, 2024

**Committee:** Advanced and Specialized Committee

**Topic:** Approval of the revision of Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes

**Presented By:** Bureau Chief Ashley Pennington

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**Background:** FDLE command staff requested that Commission staff update the 40-hour Advanced Course, #1166, Advanced Investigative Techniques in Human Trafficking Crimes to ensure that Florida law enforcement officers continue to receive the most current training in the fight against human trafficking.

**Current Status:** Commission staff worked with subject matter experts (SMEs) to update the curriculum to reflect contemporary methods and best practices for investigating human trafficking crimes in the state of Florida. The SME workgroup streamlined the training by consolidating repetitive material and developing new instructor notes, lesson activities, and user-friendly appendices. The SME workgroup also replaced some of the older case studies and scenarios with newer ones and updated information on investigative approaches, evidence collection, taskforce roles, and interviewing methods.

The proposal to approve this new course version will be presented to the CJSTC on Thursday, May 16, 2024, and will go into effect immediately upon approval.

**Decision Points:** None.

**Action Requested:** No formal action is required. Please address any questions to Training and Research Manager Rob Bates at [RobertBates@fdle.state.fl.us](mailto:RobertBates@fdle.state.fl.us) or (850) 410-8672.